



516 8<sup>TH</sup> Avenue West  
PO Box 1209  
Palmetto, Florida 34221  
Phone (941)723-4570  
Fax (941) 723-4576  
Web: [www.palmettofl.org](http://www.palmettofl.org)

**SOLID WASTE SERVICES  
EVALUATION COMMITTEE MEETING #2  
DECEMBER 2, 2014 10:00AM**

**Committee Members Present:**

Allen Tusing, Public Works Director, City of Palmetto, Chair  
Javier Vargas, Deputy Director Public Works, City of Palmetto  
Jeanne Detweiler, Manatee County Utilities  
Juan Florensa, Public Works Director, Longboat Key  
Claude Tankersley, Public Works Director, City of Bradenton

**Staff Present:**

Nixa Haisley, Purchasing Agent, City of Palmetto  
Amber Foley, Assistant City Clerk, City of Palmetto

Mrs. Haisley called the meeting to order at 10:02 a.m.

**1. Discussion:**

Chairman Tusing explained that the City of Palmetto sought help from the neighboring communities to evaluate the four proposal submittals for solid waste services. A summary was prepared and sent to all members of the committee for review and comparison; this included a cost comparison based on the current number of units being serviced for solid waste in the City.

Mr. Tankersley was very pleased with the proposals that were submitted especially with the three vendors that included single stream recycling for the City.

A discussion ensued regarding the bid tabulation spreadsheet that was provided. Mr. Tusing explained that two of the vendors that submitted proposals submitted them with a higher franchise fee than twelve percent. No adjustments were made to the prices as submitted; the reason the spreadsheet was created was so that the Committee could easily see a cost breakdown side-by-side comparison to each vendor. Mr. Vargas reminded the Committee that once a vendor is selected, the City plans to sit down and negotiate a contract with them.

Ms. Detweiler expressed her concerns regarding the collection days and times on a couple proposals. They do not seem to match what the City was requesting. She also reminded the Committee to think about the extra costs associated with a new vendor coming into the County's landfill, i.e. swipe cards, decals, etc.

Discussion ensued regarding single stream recycling. Mr. Tusing stated that the City Commission seemed to be eager to find a vendor to offer single stream recycling to the residents.

The ranking process was discussed. Mr. Tusing stated that he reviewed and ranked each vendor low to high based on residential services and costs, small commercial service and cost, then larger commercial. Mr. Vargas and Mr. Tankersley liked the idea of selecting a vendor and then negotiating with them to spread and adjust the rates between the residents, small business and large business, all the while keeping the bottom line (cost) the same. Ms. Detweiler stated that the City needs to remember to look at how the vendor provides customer service to residents and businesses alike when negotiating.

## **2. Questions & Answers to Individual Vendors (if needed)**

The Committee had none.

## **3. Discussion Continued and Ranking (if possible)**

Each Committee member read their scores out loud for each of the vendors that submitted proposals.

Mrs. Haisley incorporated each member's rankings into a single spreadsheet which calculated the overall scoring for each vendor. The rankings were as follows:

1. Waste Management; overall score 4.36
2. Progressive; overall score 4.31
3. Waste Pro; overall score 4.04
4. WCA; overall score 3.69

The City will negotiate with Waste Management first to reach an agreement on a contract; if unable to negotiate the City will move down the line to number two, Progressive. If the City is unable to reach a negotiation with Progressive, they will continue with number three, Waste Pro, and then number four, WCA.

The recommendation will be brought forward to the next available Commission meeting and Mrs. Haisley will email the Committee members a copy of the ranking sheet.

Mrs. Haisley adjourned the meeting at 10:35 a.m.